Administrator
General Services Administration
Washington,D.C. 20405

Dear_____ :

We have read the National Academy of Public Administration
(NAPA) report with interest and are appreciative of the fact that
your predecessor, Admiral Freeman, authorized the study and sub-
sequently shared the results in an effort to improve Government
efficiency and your Agency's responsiveness.

Mr. Don Wortman, then our Deputy Director of Administration,
prepared a report for NAPA that detailed this Agency relationships
and problems with the support provided by the General Services
Administration (GSA). Don forwarded a copy of our study to
Ray Kline by a memxorandum dated 3 November 1980. An additional
copy is enclosed for your convenience.

Our report proposed that specific authorities be delegated to
the Central Intelligence Agency. As the NAPA report now recommends
that GSA delegate to program agencies the authority to perform
their own administrative services under the Office of Management
and Budget policies and GSA rules, the purpose of this letter is
to request that the authorities identified in our report (summarized
in the executive summary) now be delegated to this Agency.

With the exception [   ], our interest is to STATINTL
continue to depend on GSA for the majority of our support. The
delegations will enable the Agency to use internal resources to
meet the support requirements of time-critical missions or of

unusually complex or atypical support requirements where internal processing is both more efficient and responsive.

There are enclosed with this letter two proposed delegations of authority.   It is believed they accurately reflect the thrust of the NAPA study recommendations and our mutual desire to improve GSA support to this Agency.   Again, this Agency commends GSA for undertaking this important study.

Sincerely,

William J. Casey

Enclosures

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Washington,D.C. 20405

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There are enclosed with this letter draft copies of two
delegations of authority. Mr. James McDonald, our Director of

25X1   Logistics, [   ] would welcome the opportunity to
participate with your representatives in refining the wording
of these delegations and a developing a mutually agreeable policy.
Again, this Agency commends GSA for undertaking this important
study.

Sincerely,

William J. Casey

Enclosures